

How to Become a New DDP Provider

To become a new DDP Provider, you must determine which services you are able to provide under a particular funding source.

Note: If the provider desires to contract directly with DDP and the service standard (which can be found in the links below) requires an individual to have a professional license/certification to provide the service, a DDP contract for licensed professionals is sufficient to become a qualified provider. If the service standard is agency-based and must be delivered by an Organized Health Care Delivery System (OHCDs), a full application to become a new DDP provider must be completed. A licensed/certified individual may also subcontract with an OHCDs-designated DDP qualified provider to provide the service. Copies of sample DDP contract can be obtained by contacting your local DDP Office.

The main funding sources through which a DDP Provider can be reimbursed for providing services are:

- the Children's Autism Waiver (also designated as the "0667" Waiver and/or CAW)
 - CAW Overview
 - CAW Definitions(definitions of available waiver services)
 - DDP Rates Information
 - Qualified Provider Standards
 - Children's Autism Waiver MT.0667.R00.00
- The 0208 Comprehensive Waiver, which provides the services listed below that are primarily directed toward adults with developmental disabilities but which, in some instances, are extended to children or children and families
 - 0208 Overview
 - 0208 Definitions (definitions of available waiver services)
 - DDP Rates Information
 - Qualified Provider Standards
 - MT 0208.R05.00 Comprehensive Waiver
- The 1037 Supports for Community Working and Living Waiver, which provides supports for individuals 16 and older who are interested in employment and are able to self-direct services.
 - 1037 Service Definitions
 - MT 1037.R00.00 Supports for Community Working and Living Waiver

Limited funding through *one time only grants* is sometimes also available, though it can be very limited in amount and very short term.

Once you have identified services under one or more of the Waivers that you believe you are able to offer, you should review the Department rules (Dept. No. 37, Chapter 34) describing what must be provided under each of those services, to determine whether you believe you can meet the requirements for that service.

Once you determine which services you can offer while meeting Department rules, you must:

- Fill out an DDP Qualified Provider Application
- Complete required background check as required by the DDP Criminal History Background Check Policy, effective 8/06.
- Make arrangements to meet all liability insurance and bonding requirements as specified in the contract.